



Dear Potential Vendors:

Thank you for your interest in wanting to apply to be a vendor this year. The Texas Corgi Roundup will be held at Smith Ranch in Katy, Texas. The date for our event is Saturday November 11th, 2023. This event will begin at 10 am and end at 4 pm. The event is benefiting Wyoming Dachshund and Corgi Rescue and Bandit's K9Care. The fee for this year's application and guaranteed spot will be **\$50. \$85** for a vendor spot if you need electricity. This is a one-time fee, and it is 100% a donation to the two non-profits we are fundraising for this year. We also **require** 10% of sales from the day's event which will be a donation to the non profits we are fundraising for.

You **must** have a Facebook account to be considered as a vendor. This may seem silly but it is the BEST way to keep in contact. We have a Facebook group that you need to be a part of to keep in constant communication with us. This also is the most efficient way to deliver updates and reminders to everyone at once.

You are responsible for providing all of your own set-ups such as tables, chairs, canopies, etc. Vehicles **CANNOT** be part of the booth display. Set-up starts at 8:00 am and **must** be completed by 9:00 am. The Committee reserves the right to deny set up if you arrive to start setting up after 9am without refund. Vendors are responsible for removing all garbage from their stall space area. Each 10' x 10' stall space will be left cleaned. Breakdown starts at 3:15 pm. If a vendor with a reserved space does not plan to attend, they are **required** to notify the Committee at least one week before the event date. Any notices received less than a week out will be considered a "no show" and will not be refunded their deposit.

Please apply below if you would like to vend at the Texas Corgi Roundup. The Event Committee reserves the right to reject an application and return all fees. You will be notified of your application acceptance by June 1st, 2023. The Event Committee also reserves the right to accept a limited number of vendors with similar products. Please scan the attached vendor application after completion and email to TexasCorgiRoundup@gmail.com We look forward to receiving your applications!

Vendor Application

Name: _____ Business Name: _____

Email: _____ Phone Number: _____

Address: _____

Website/Social Media: _____ Type of Business: _____

Give us a detailed description of your business and all products you will be selling:

Tell us what makes your product unique:

List the full names of family members, employees, or agents who may sell for you:

Please submit two pictures, your logo, and a synopsis of your business for our social media outlets:

Are you bringing any corgis or dogs to the event with you? Please list their name and breed below:

Rules if approved:

1. Vendors must supply and remove signs, equipment, and items needed for sales. (Such as: tables, chairs, tents, marketing material.)
2. Set-up starts at 8:00 am and must be completed by 9:00 am. Arrivals after 9:00AM must check in with a Committee Member before set up. Vendors are responsible for removing all garbage from their stall space area. Each 10' x 10' stall space will be left cleaned. Breakdown starts at 3:15 pm.
3. All vendors are expected to maintain a professional demeanor towards patrons, other vendors, and committee/volunteers. Drug use, alcohol use, smoking, and vaping are not permitted.
4. Vendor applications must be renewed annually.
5. It is the vendor's responsibility to have liability insurance for their business.
6. Vendors are responsible for collecting and remitting their own sales tax.
7. Due to insurance liability, all Vendors must have 25 lbs. or more weight per each leg of the tent. All tents must be in working order. If the vendor does not have enough weight or if the tent is broken, the Committee or volunteer will ask the tent to be taken down.
8. If you plan to not attend notices need to be placed at least a week before the event, if notices are received less than a week out or do not show up the vendor will be considered a "no show" and will not be refunded their deposit donation.
9. Your corgis/dogs can attend the event, but please make sure to bring a x-pen or have someone watching them while you are vending.
10. You will give a 10 percent of your sales to the two 501's that TCR has chosen for the year. If you do not donate your amount within 7 days after the event, the committee reserves the right to deny you as a future vendor.

I have read the above and understand the requirements and agree to abide by them if accepted. The Texas Corgi Roundup will not be responsible for any damages or losses suffered by participants in this event.

Date: _____

Signed: _____

Name (printed): _____

Company Name: _____

